

# How to Download eBooks and Transfer them to your eReader Device

- *Before you begin:*
  - *Make sure your device is compatible with eBooks, Audiobooks and the OverDrive system:*  
<http://www.overdrive.com/resources/drc/>
  - *Make sure the following software programs are installed and up to date on your computer:*
    - *Java:* [www.java.com](http://www.java.com)
    - *Adobe Flash:* <http://get.adobe.com/flashplayer>
    - *Microsoft Windows updates:* <http://update.microsoft.com>
    - *Apple Macintosh updates:* [www.apple.com/softwareupdate/](http://www.apple.com/softwareupdate/)

*[Note: for owners of the Sony "Reader", please see instructions and pictures on page 11 regarding the installation and use of Sony's "Reader Library" software]*

*[If you have already installed Adobe Digital Editions on your computer and Authorized your eReader device, skip to step 19 to download and transfer an eBook to your eReader.]*



1. Go to the Mid-York Library System web site at [www.midyork.org](http://www.midyork.org) and click on MYlibrary2Go:

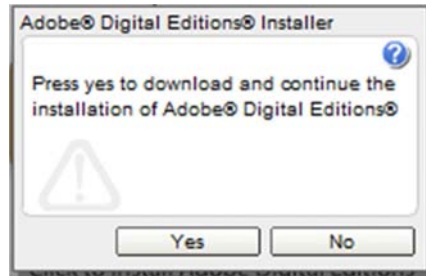


2. In the bottom-left of the screen, click on "Adobe Digital Editions For eBooks".

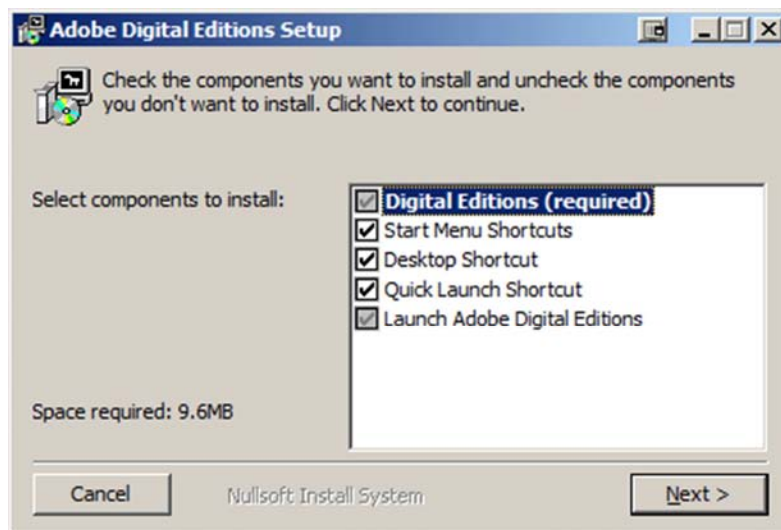


3. Click on the  icon to start the download.

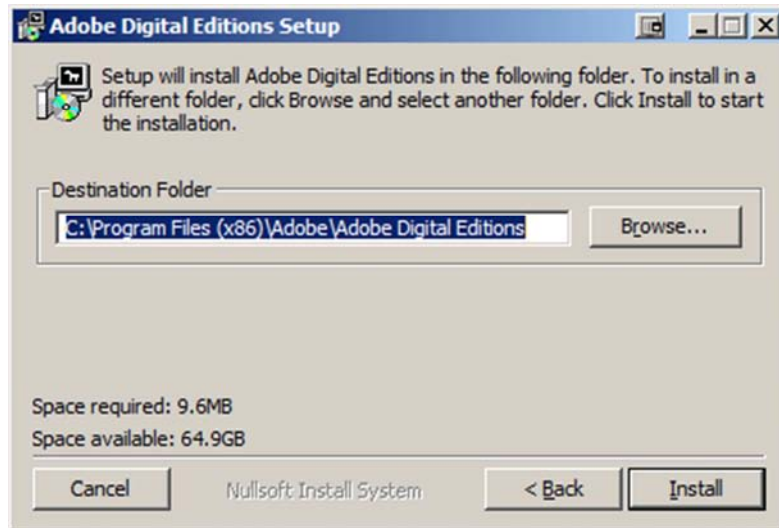
4. When the Adobe web page opens, scroll down and click on the  button, and then the second  button to confirm (if you do not have Adobe Flash installed, you will be prompted to do so before completing the Digital Editions installation). Click “Yes” to confirm:



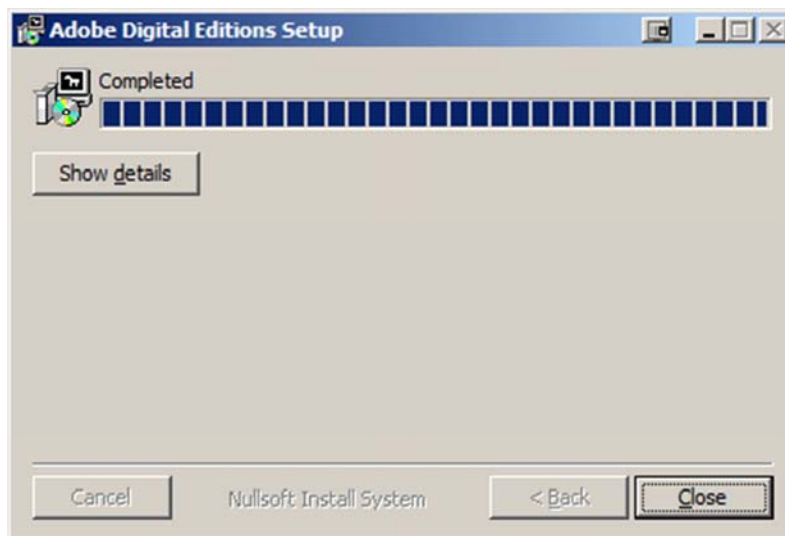
5. Select the components you want installed (the pre-selected components will be fine) and click “Next”:



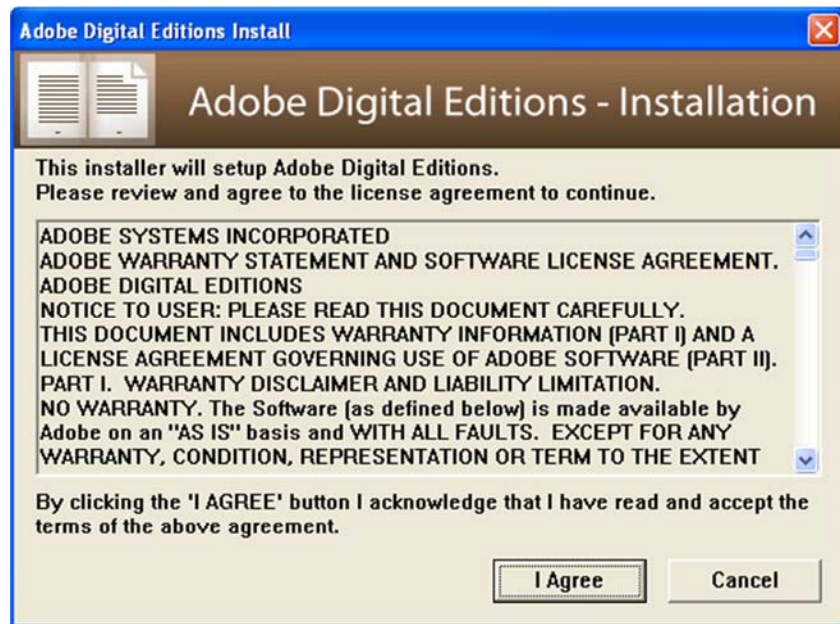
6. Verify the location you want the program installed to (again, the preselected location works just fine) and click “Install”:



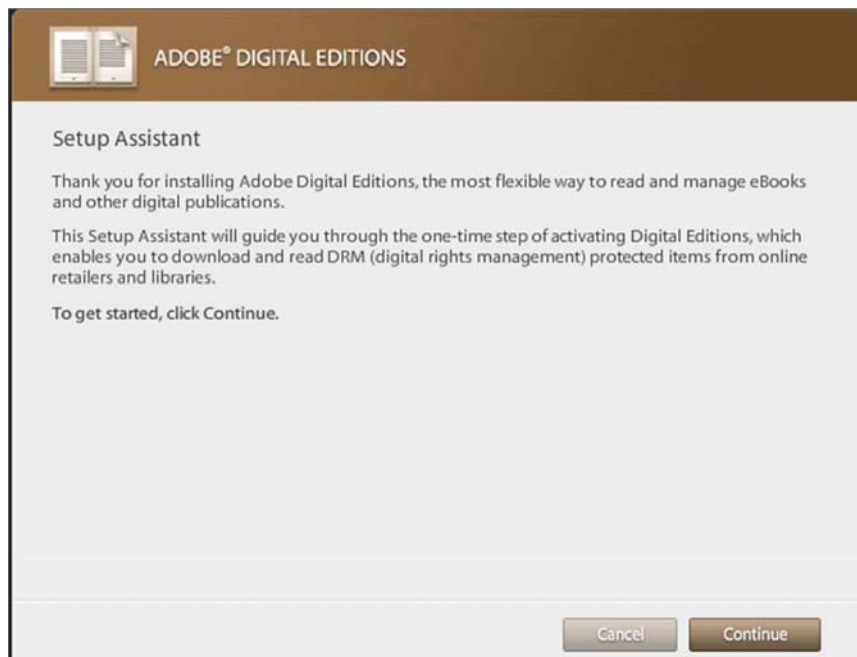
7. When the installation is complete, click “Close”:



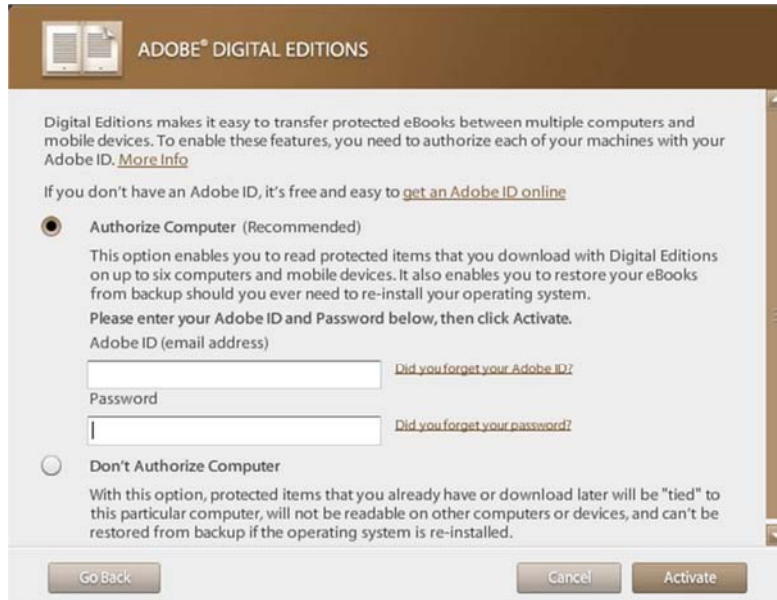
8. If this is the first time you've installed Adobe Digital Edition on this PC, you will be asked to create or login to your Adobe ID account (this is required in order to use Adobe Digital Editions). Agree to the license terms:



9. Click Continue on the Setup Assistant window:



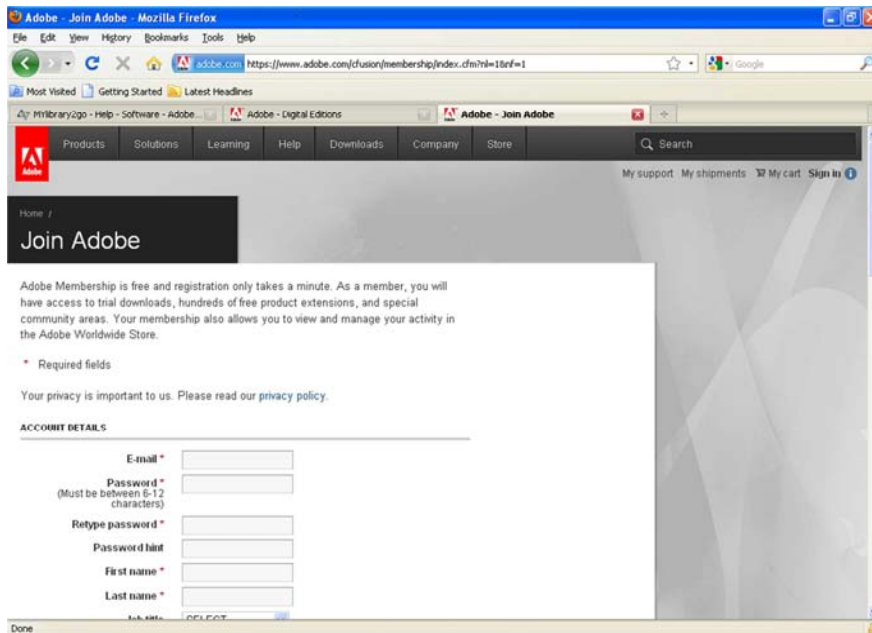
10. If you already have an Adobe ID, enter your login information on this screen and click “Activate” and skip to step 16. If you do not have an Adobe ID, click on “get an Adobe ID online”:



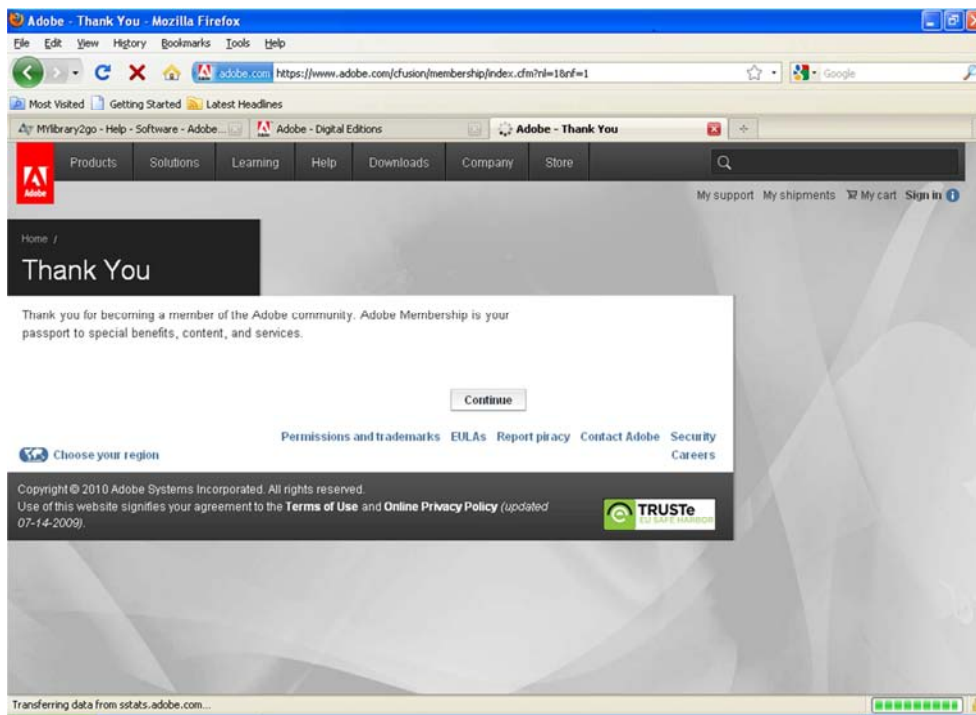
11. When the Adobe web page opens, click on “Create an Adobe Account”:



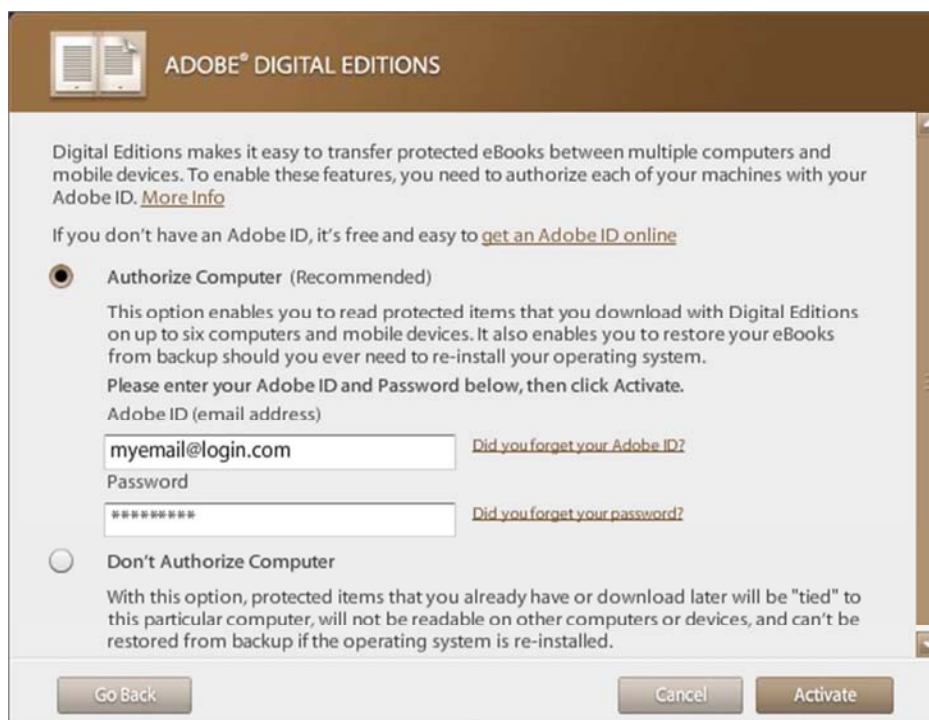
12. Enter all required information on the “Join Adobe” screen:



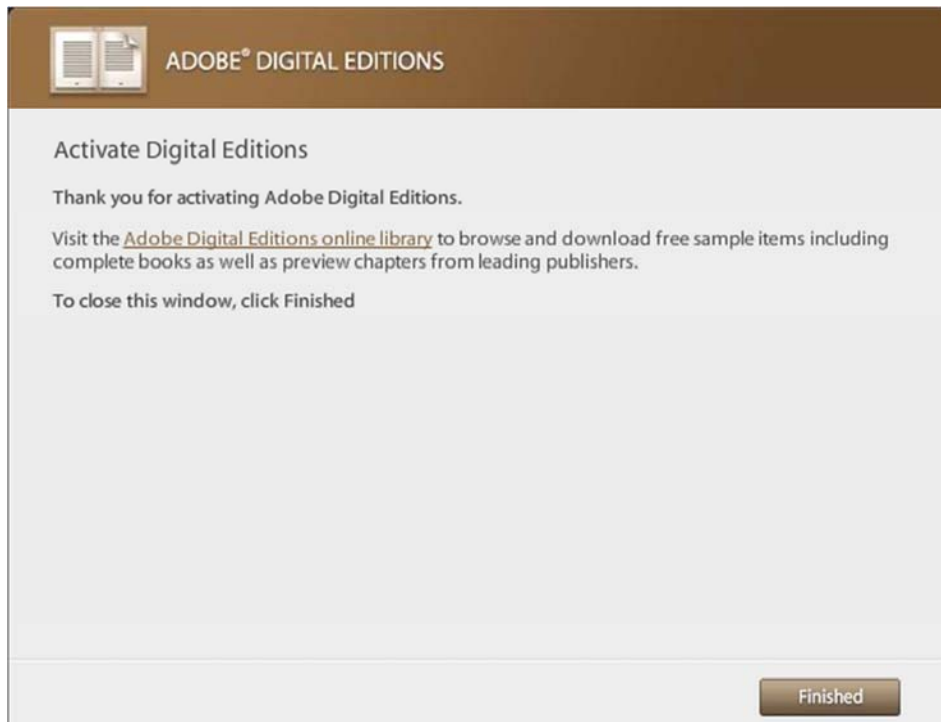
13. and click "Continue" on the next screen:



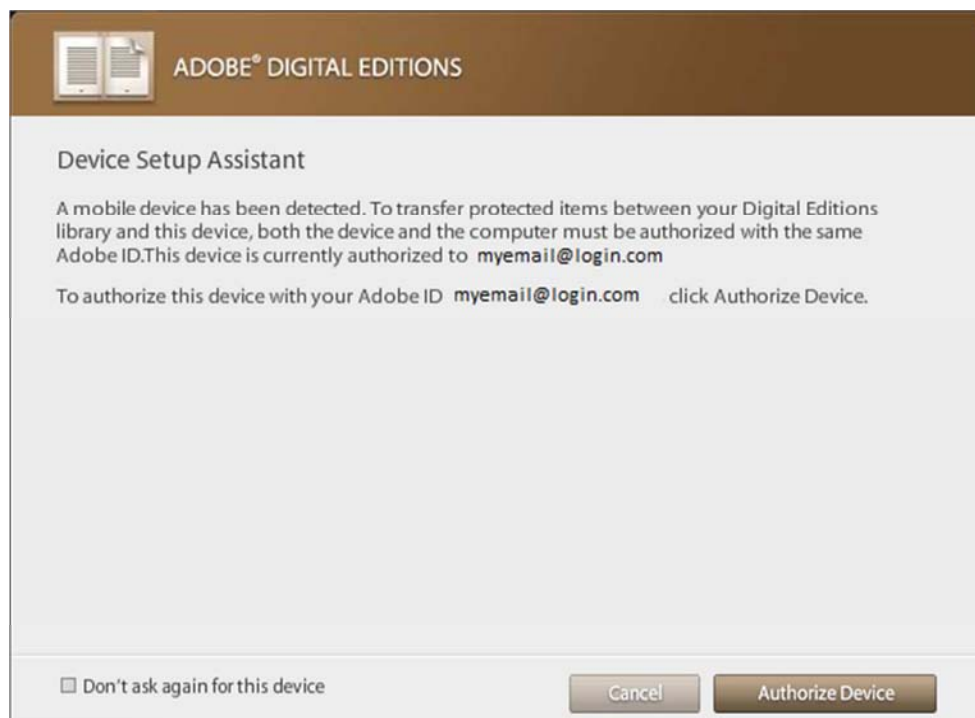
14. After your account is created, you may now enter that same login information in the Adobe Digital Editions activation screen:



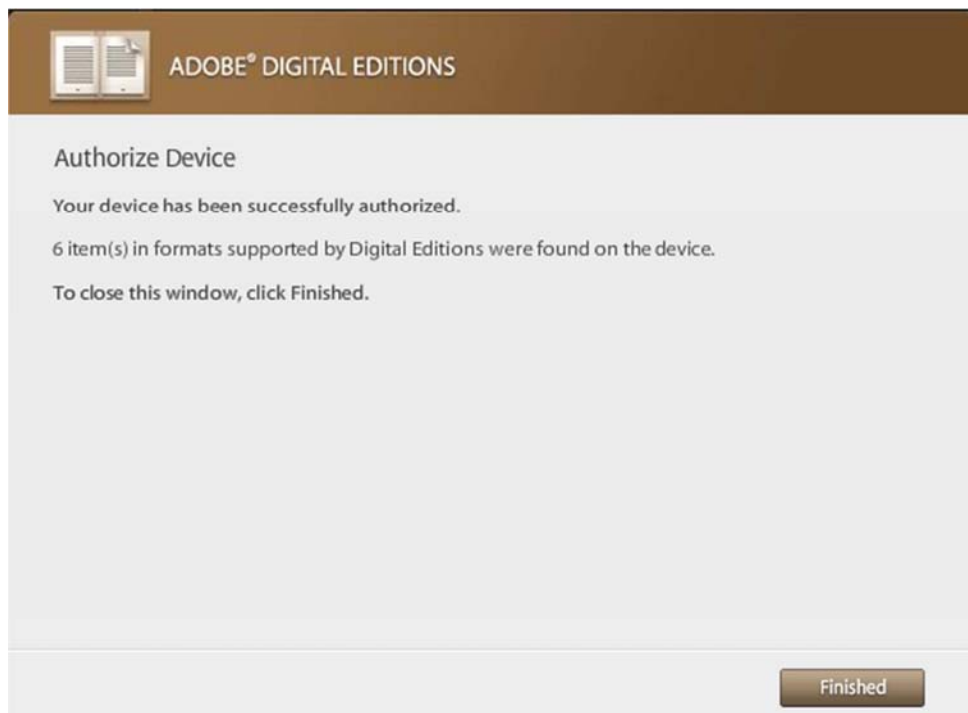
15. Click "Finish" after your activation is complete:



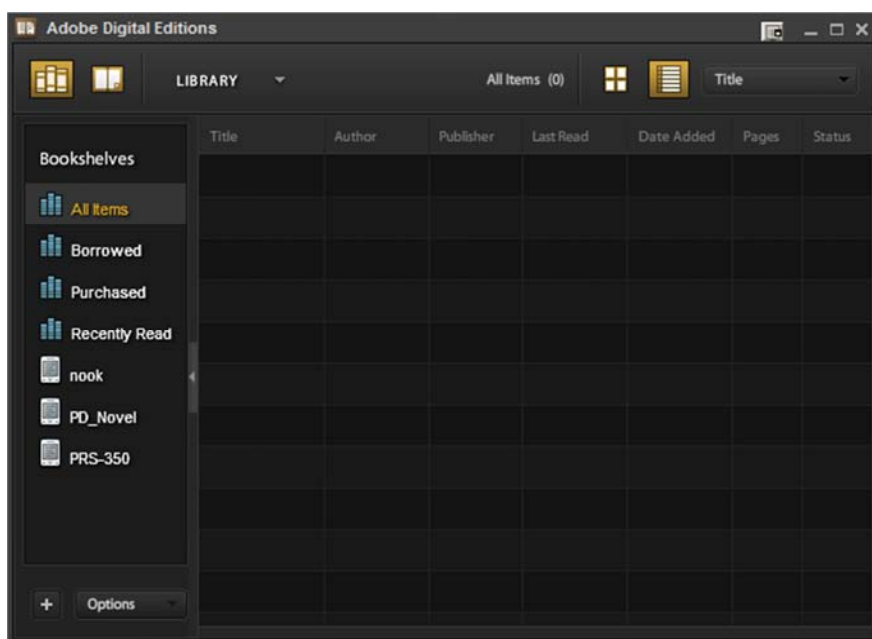
16. You will now be prompted to Authorize your eReader so once you have checked out and downloaded your eBooks, they can be copied to your authorized eReader:



17. Click “Finished” after your device has been authorized:

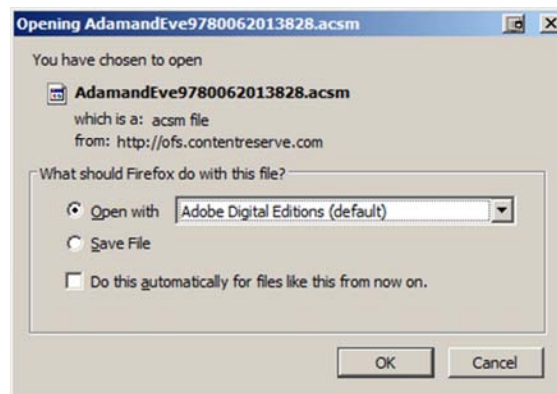


18. Adobe Digital Editions will now open. Plug in your eReader device if you have not already done so and your eReader will show up in the left column under “Bookshelves” (in our example, three different eReaders are plugged in, all showing in Adobe Digital Editions: “nook”, “PD\_Novel” and “PRS-350”. Most people will typically only have one device plugged in):

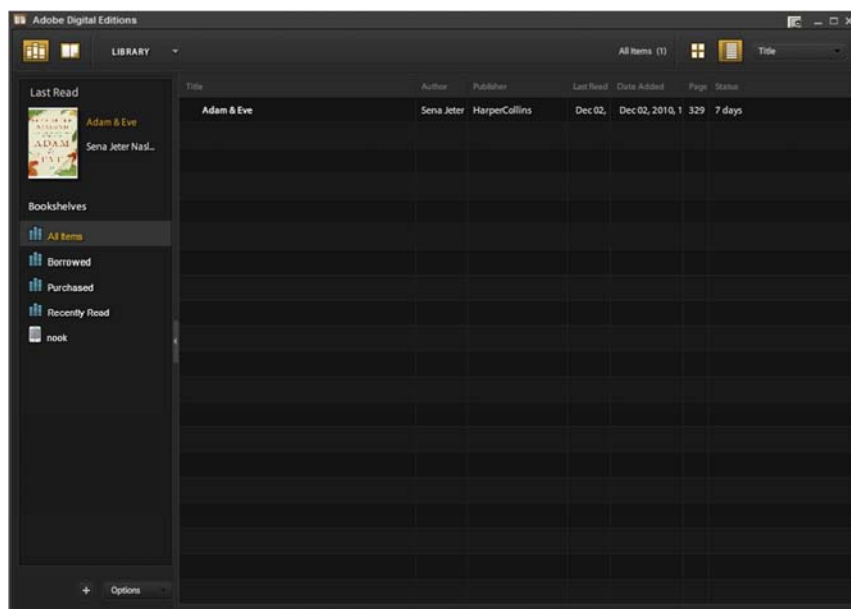


[Sony Reader owners may want to use Sony's included "Reader Library" instead of Adobe Digital Editions. If so, please skip to page 12 now for detailed instructions on downloading and transferring using Sony "Reader Library"]

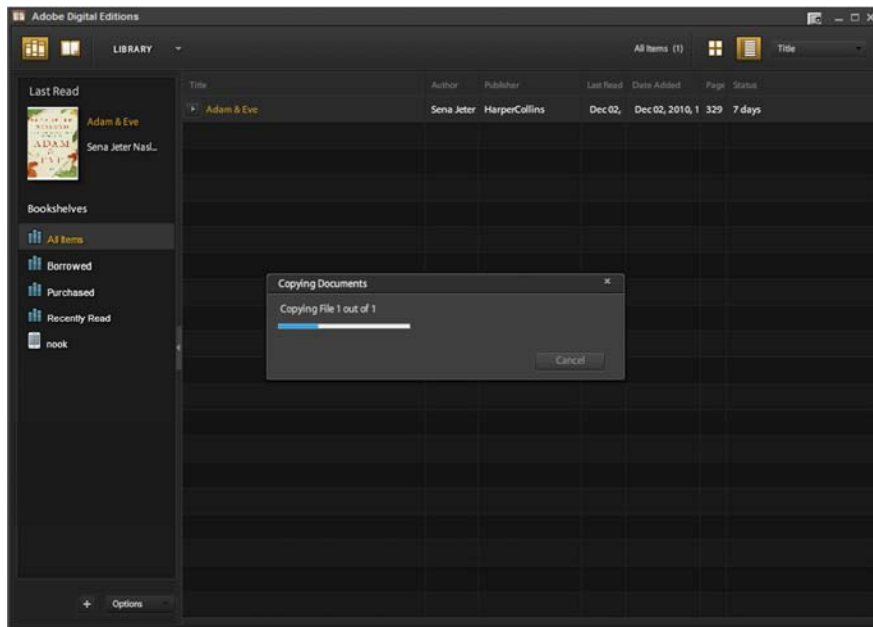
19. Revisit the MidYork Library System web page and locate an eBook you want to check out and select "Add to cart" and "Proceed to Checkout".
20. Click on the **Confirm check out** button, then the **Download** button.
21. In the window that opens, (Firefox) make sure "Open" is selected and "Adobe Digital Editions" appears in the drop-down box and click "OK"



22. Adobe Digital Editions will open with a progress box showing the download status. After the download is complete, your new eBook will be listed in the "All Items" window:



23. To copy your new eBook from Adobe Digital Reader to your eReader (“nook” in our example), simply left-click and hold down on the eBook, and drag it to your eReader in the left column. A progress box will open showing the copy status:

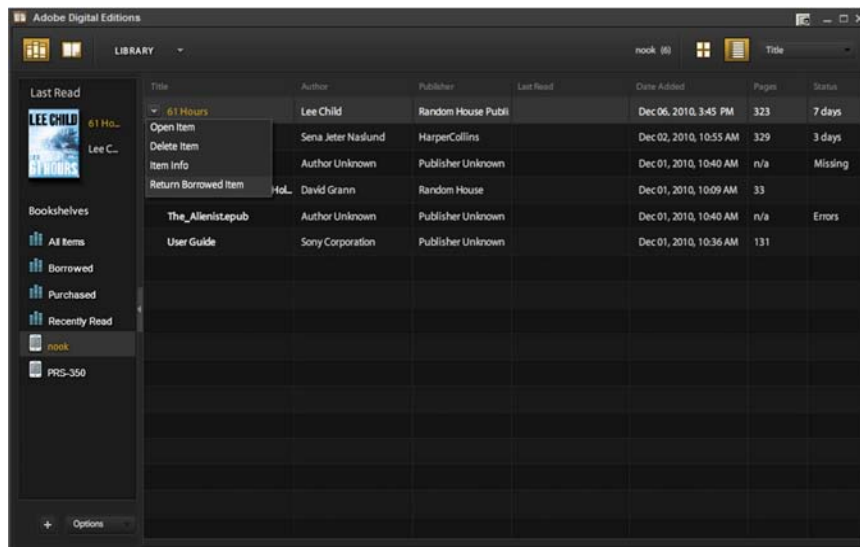


Your new eBook is now on your eReader ready for reading!

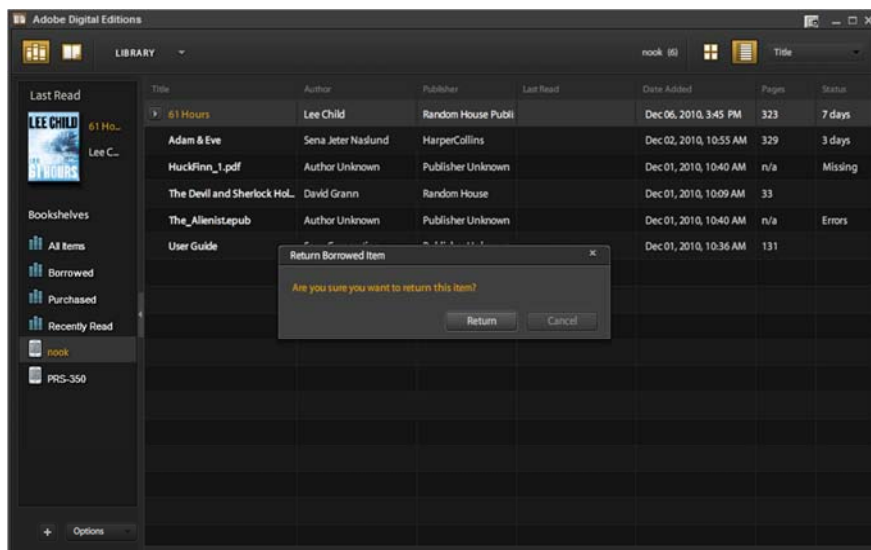
## How to Return an eBook

If you want to “return” an eBook before it has expired on your computer or eReader, do the following:

1. Open Adobe Digital Editions
2. Click on either “All Items” or your eReader (Barnes&Noble “nook” in our example)
3. Click on the small triangle to the immediate left of the book title you want to “return” and select “Return Borrowed Item” from the drop down menu



4. Confirm your return by clicking on “Return” in the following window:

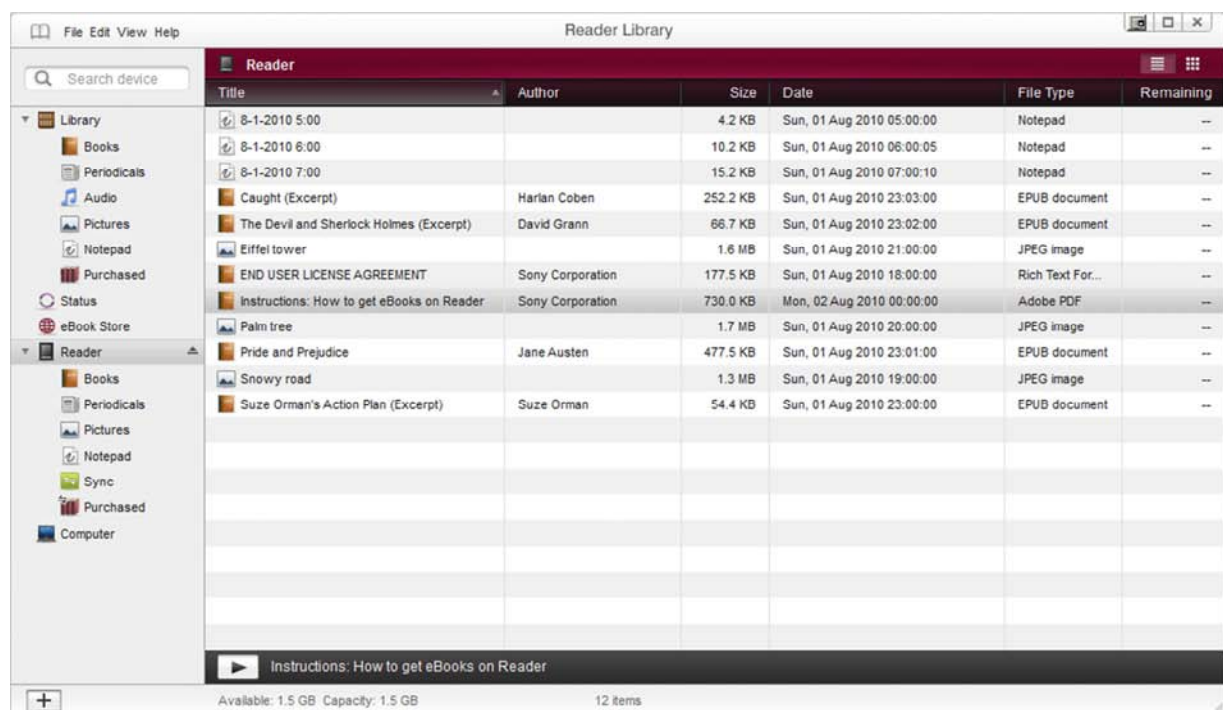


5. Your eBook has now been “returned” and is no longer available in your library.

## A note about Sony's Reader software: "Reader Library"

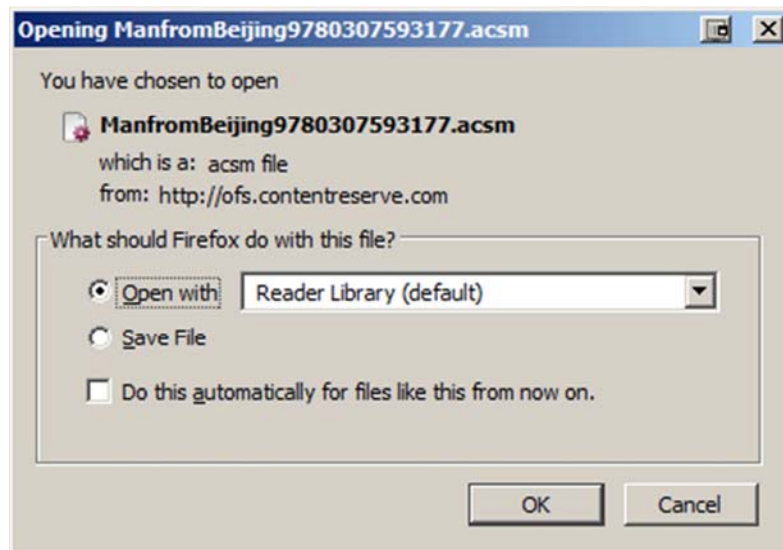
Sony provides a software program on their Reader device called "Reader Library". The "Reader Library" software is *not required* to download eBooks from MYLibrary2Go and transfer them to your Reader device, and the above instructions using Adobe Digital Editions are satisfactory. However, we include the following instructions for Sony Reader owners who choose to use "Reader Library" instead of or in addition to Digital Editions [The Sony's Reader can hold more than eBooks. It can also hold photographs, text files and other types of digital documents. Sony's "Reader Library" is required to view and manage this type of digital content on its Reader].

1. Follow Sony's instructions on how to install "Reader Library". Here is a picture of Sony's already installed "Reader Library" with a Reader device connected, displaying many types of documents already stored on the device, including some eBooks:

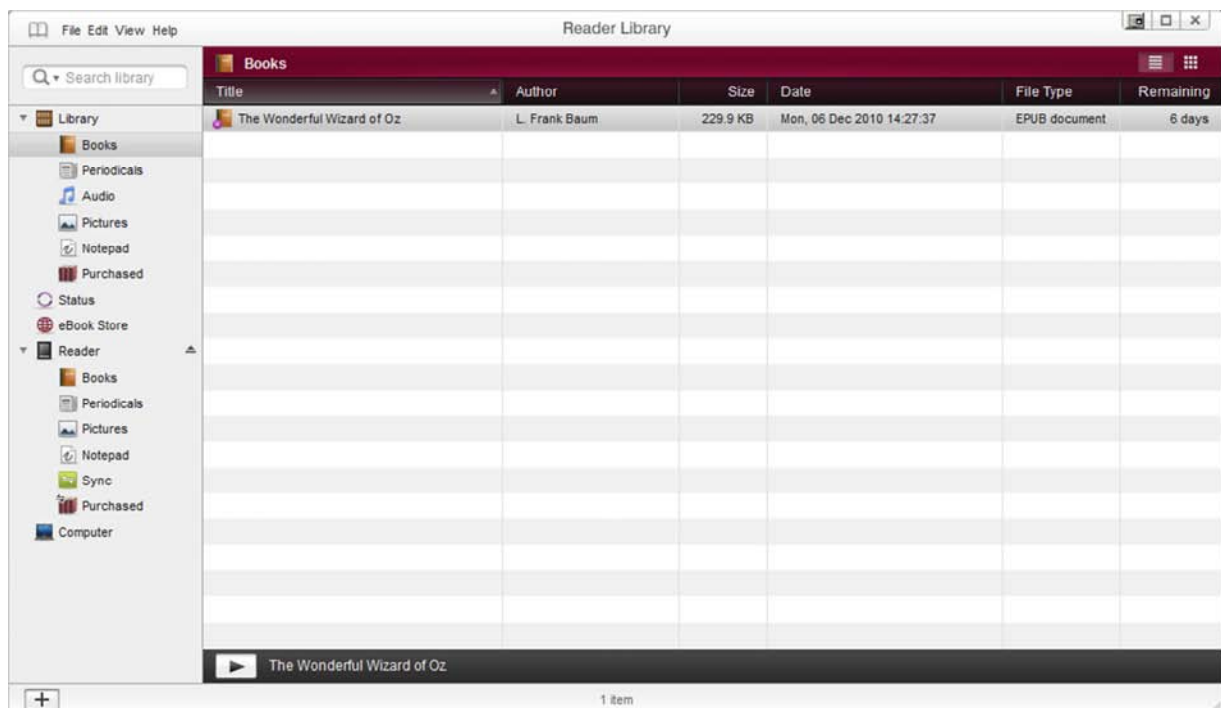


2. Revisit the MidYork Library System web page and locate an eBook you want to check out and select "Add to cart" and "Proceed to Checkout".
3. Click on the **Confirm check out** button, then the **Download** button.

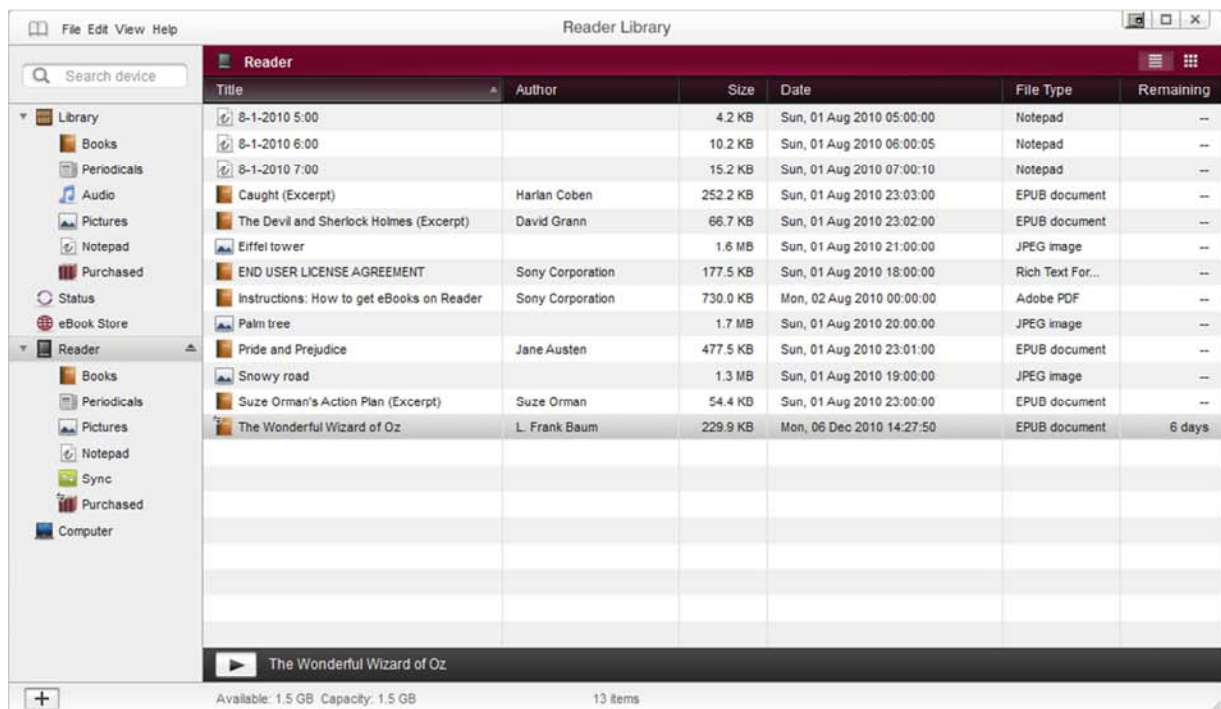
4. Your new eBook will automatically open using Sony "Reader Library". If you receive a window prompt, make sure "Open" is selected and "Reader Library" appears in the drop-down box and click "OK"



5. Sony "Reader Library" will open with a progress box showing the download status. After the download is complete, your new eBook will be listed in the "Library > Books" menu:



- To copy the new eBook to your Sony Reader, simply left-click and hold down on the new eBook, and drag it on top of "Reader" in the left column. When "Reader" is highlighted, let up on the mouse button and the book will be copied.



Your new eBook is now on your eReader ready for reading!